

FINAL BUDGET AMENDMENTS – FY 2013

We have received several questions about the flexible final budget amendment due date, and the request to set a timeline. Many districts are trying to determine MOE compliance based on Medicaid revenue received in June, and the need for additional time has become critical.

Final claims for FY 2013 are due September 30, 2013. It is recommended that final FY 2013 budget amendments are submitted **no later** than September 1, 2013. This gives the DPI consultant time to review the budget and if there are any issues, time for the district to correct. Budget amendments submitted too close to the final claim due date might not be reviewed in time.

1505 Special Education Annual Report – Checklist

To avoid getting an e-mail from DPI to correct data submitted through the 1505 Special Education Annual Report, please review this checklist and verify that your report data is correct before submission:

- ✓ All Medicaid revenue with a check date between July 1, 2012 and June 30, 2013, either from ForwardHealth (Source 780) or transited through a CESA (Source 581), is booked in FY 2013. Even if the check is received the first week of July, if it has a check date of June, it must be booked to FY 2013. If the funds are transited through a CESA, and the CESA received the ForwardHealth check dated during FY 2013, the district must also date the revenue in FY 2013 – not the date CESA transits the funds to the district. As an example, if CESA received a check dated June 25 but transits the funds to the district on July 14, the district must book the revenue in FY 2013, not FY 2014.
- ✓ These totals must match up in the 1505 SE Annual Report:
 - Fund 27, Project 340 in 1505 SE - Final aggregate flow-through and preschool claim amounts, less any funds claimed for CEIS, Title I Schoolwide Set-Aside or Indirect (this may also include a discretionary grant amount)
 - Reminder: Expenditures and Revenue tied to Title I Schoolwide and CEIS are recorded in Fund 10
 - For instructions on coding indirect recovered through IDEA, please see: <http://dpi.wi.gov/files/sped/pdf/account-coding-indirect.pdf>
- ✓ There should be no Fund 27 expenditures coded to Project 517 *unless* the district received an IDEA discretionary grant (such as early childhood) through a CESA.
- ✓ Flat-rate open enrollment tuition and revenue **must** be recorded in Fund 10.

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Contact information is pulled from the budget software to populate the IDEA fiscal updates listserv membership, but there is usually a gap between the beginning of the fiscal year and getting everyone's updated contact information. If this message has been forwarded to you rather than received from me, you can sign up for the listserv message at: http://sped.dpi.wi.gov/sped_lpp-fiscal-archive. The page also lists all archived listserv messages for reference.